CENTRO RENDU – Hispanic Education Center

**Experienced Volunteer Teacher**

**Job Description:** Helps adult learners from poor immigrant communities of Latino origin to begin or continue their primary and secondary education with the goal of GED completion. Multiple learning styles with varying levels of personalized curriculum work plans designed for the success of each individual student. The volunteer instructor will be trained in the use of didactic resources for adult and teen learners with limited English proficiency. Curricula are culturally relevant and accessed through online portal and available in print at Centro Rendu.

**Skills Necessary:** Spanish Language proficiency and bilingual skills. (Not necessarily required for ESL instruction), Patience, compassion and good people skills, interest in working with immigrant and low income populations, open to learning new teaching styles, teaching and community organizing experience, computer literacy and capability in Word and Excel.

**Spanish Speaking Case Management Volunteer Intern**

**Job Description:** The goal of the internship is to support the Case Management staff from Centro Rendu with face-to-face interactions, with drop-ins to the Center and with referrals from the Helpline and the Case Management offices in Seattle. Intern supports the Centro Rendu Spanish Case Management program through a culturally relevant Intake, Assessment, Referral, and Follow-up process.

**Skills Necessary:** Spanish Language proficiency and bilingual skills, patience and compassionate listening skills, strong verbal, written, and interpersonal communication skills, self-motivated with a high degree of initiative and flexibility, understanding of or interest in immigrant and low income populations, works collaboratively with other volunteers and with staff members, computer literacy in PC, Word, and Excel, experience working with a community based organization, previous Case Management, counseling or social work experience, open to learning new computer software programs.

**Student Volunteer Teacher**

**Position Description:** The goal of the internship is to support the staff from Centro Rendu in their educational goals of the Centro and in developing new programs relevant to the community. The intern will learn new ways of teaching adult and teens of immigrants of Latin descent and will be exposed to a culturally sensitive curriculum that is accessed through an online portal but which is also available in print at Centro Rendu.

**Skills Necessary:** Spanish Language proficiency and bilingual skills, patience and good listening skills, good interpersonal communication skills, interest in working with immigrant and low income populations, computer literacy in PC, Word, and Excel, open to learning new computer programs, teaching experience and background working with a community based organization.

Email your questions to: CentroRendu@svdpseattle.org

Envie sus preguntas al correo electrónico: CentroRendu@svdpseattle.org